



The National Trust for the Cayman Islands is seeking applications for an **Education and Public Outreach Manager**

Job Summary: Plan, develop, manage and coordinate all aspects of public education programmes for the Trust, including all educational outreach programmes (e.g. Speaker Series).

Key Responsibilities:

- Identify, develop and manage all education strategies and initiatives that align with the goals and objectives of the Trust
- Setup and manage the schedule of educational initiatives, in schools, at Trust sites, and at other venues
- Prepare and coordinate interesting Speaker Series events throughout the year to educate members of the public on topics relevant to the National Trust's mandate.
- Assist with the preparation of newsworthy and interesting information to share with members and general public via different marketing platforms.

Qualifications, Skills and Abilities

- A degree in education, along with 5 years of experience in community outreach.
- If no degree in education, a degree in a scientific or conservation field, along with experience working with youth, or in an instructional capacity.

Knowledge, Skills and Abilities:

- Highly motivated and enthusiastic individual with a demonstrable desire to make a difference in the community.
- Strong knowledge of current educational techniques both in the Cayman Islands and globally.
- Good understanding of the Cayman Island's history and environment.
- Confident communicator with excellent public speaking and presenting skills to different demographics
- Commercial acumen with ability to identify revenue streams for fundraising purposes.
- Excellent organisational and time management skills.
- Competent interpersonal skills and a good team player.
- Computer proficient (particularly in Excel, Word and PowerPoint)



- Ability to work outside of normal business hours to fulfill the functions of the role

Salary Range: CI\$48,000 - \$51,000

Benefits: Full package of benefits including health insurance, pension and 20 days annual leave.
Office is also closed over Christmas.

Please send CV and covering letter to director@nationaltrust.org.ky or deliver to our offices at 558A South Church St. **Only Caymanians or those with permanent residence and right to work in the Cayman Islands need apply please.**

Deadline for submissions – May 28, 2021